

Meeting Minutes
Weed Beach Building Committee
January 9, 2007, 7:30pm
Room 119 Town Hall

Present: J. Branigan, J. Enters, M. Hawley, P. Hovell, J. Howe, D. Parnon,
L. Santarella, S. Swiatek, M. Wright

Branigan called the meeting to order at 7:35pm. Introductions were made. First order of business: select Chairman, Vice Chairman and Secretary. Parnon volunteered for Secretary. Some discussion occurred before a motion was made and seconded to nominate Hovell as Chairman and Howe as Vice Chairman. All were elected unanimously. Santarella attended in Hendrickson's absence as the BOS alternate.

Branigan noted that Sue Swiatek, Parks & Rec. Director will be the committee's resource person. Branigan, Acting Chairman of the Parks & Rec. Commission will be the point person for this committee. Refer questions or comments beyond the master plan to Branigan.

Approval Process for Parks & Rec. Appropriation

1. BOS passed appropriation of \$255,000 at their 1/8/07 meeting.
2. BOF meeting 1/16/07 - \$255,000 appropriation to be discussed
3. RTM Meeting (Feb./March)

Discussion followed regarding cost estimates. Enters has experience in developing master plan conceptual documents and asked some pertinent questions. Stearns & Wheeler (S&W) estimates are based on conceptual plans. More detailed schematic designs are necessary in order to arrive at more detailed cost estimates. Swiatek to call S&W to invite them to the 1/31/07 meeting and to ask about their design plan process.

Master Plan → Design & Construction Documentation **OR**

Master Plan → Schematic Design → Design Plan → Construction & Supervision

Meeting schedule:

- Jan. 24, 7:30pm, Room 119 – Committee go over Master Plan
- Jan. 31, 7:30pm, Room 119 – Invite S&W to meeting

Meeting adjourned at 8:50pm.

Respectfully submitted,

Debbie Parnon
Secretary